



Creighton Cornerstone

Number 18

Reinert/Alumni Library

Fall, 1989

Creighton Librarians Reach Out

"Dear, dear! How queer everything is today!... I wonder if I've been changed in the night?" Let me think... Who in the world am I? (Lewis Carroll, *The Annotated Alice*, 1963). As librarians we know who we are, but there arises the question, what do others know about us?

Eight of the staff have MLS degrees, three are working on additional degrees. One staff member has been at Reinert/Alumni Library since 1966. The average retention of an employee at the Library is ten years. We belong to professional associations ranging from the international to the local level, we hold offices and are committee members.

Our greatest efforts have been expended on the state and local level with persons serving on the State Strategic Planning Project, the Advisory Council for the Nebraska Library Commission and the Adult Education Committee of the Nebraska Department of Education. We have helped with state conventions and with National Library Week celebrations.

All the staff at one time, or many times, have taken part in seminars and workshops, have taken credit and non-credit courses and have found time to assist the University with Founders' Day. We have volunteered with the Nebraska Historical Society and have carried the Nebraska library world to China.

Within the Library time has been spent writing, learning, and teaching. We have all become more computer literate, some more than others, writing programs, being "mechanics," tutoring others and installing software. Mary Nash honored us all when she was honored by the NLA College and University Section as recipient of the Distinguished Service Award.

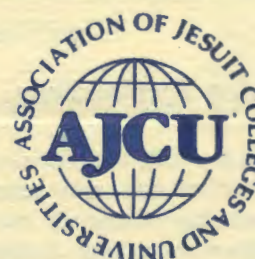
We have spent time executing our commitment to the library profession, a profession that in turn is committed to education. Unlike the character from *Alice*, we know who in the world we are. - Ray Means

Reference Adds a New Face

The Reference Department increased by one on August 14th when a new librarian, Julia Waggoner, joined the Library staff. This is the first professional position to be added in ten years. With this increase, the reference desk will be covered by two librarians during peak periods, and more time will be available to assist individuals with their various research needs, including computer and CD-ROM searches.

Julia holds Masters' degrees in both Literature and Library Science. Her prior experience includes teaching English at the college level and performing reference work at the University of Iowa, where she received her MLS degree. Julia also holds a Bachelor's degree from Iowa State University, where her father is a member of the Drama Department. We are pleased to welcome her and to offer her services in the Library and the classroom.

- Ray Means

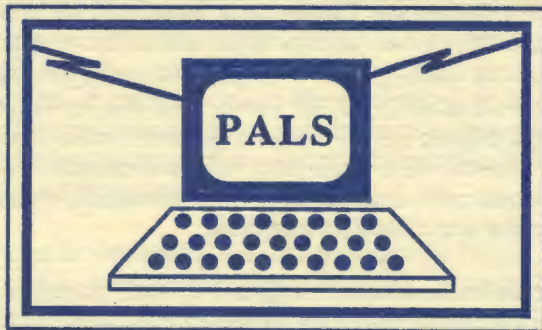


Library Directors Meet

Library directors of the 28 members of the AJCU meet annually with the purpose of sharing information and assisting one another. At the recent meeting in Dallas the group was fortunate to have as its guest Father William C. McInnes, S.J. The topic was library fund raising and three libraries, Boston College, the University of San Francisco and Regis, presented their strategies.

Printing from PALS

Tired of copying down call numbers from the Library's online catalog? References in PALS can now be printed in two ways, either overnight or online. For printouts of more than 20 items, overnight prints can be requested from any dial-up or dedicated PALS terminal. Online printing is available to dial-up users with printers, and in the Library at the PALS terminal with a printer attached. All records in a search set are printed in alphabetical order by title. Step-by-step instructions for printing are available from the Reference Department.



We're Expecting...

...a new Minolta microfilm reader-printer! Exciting? Yes, if you are tired of manually interchanging and indiscriminately jamming lenses on the old machine. This one comes with a zoom lens. It delivers dry copy. The new machine is "bi-modal," which, translated, means no more eye strain from negative prints. You will have black print on white background. There should be fewer wasted copies from wrong settings due to automatic exposure control. And lastly, if you are tired of tugging and pushing the rotation mechanism into place, you will love push button image rotation. We hope you will welcome and use this stepchild of the old technology. And, all these new conveniences for the same old ten cents!

Orientation '89

The Freshman Seminar Library Orientation will have a new look beginning Fall '89, in keeping with the revised format developed by the College of Arts and Sciences and the College of Business Administration. The library segment will be more structured, substantive and multi-faceted.

The new orientation will be highlighted by a video featuring two student actors who will wend their way through the layers of the library seeking out resources for a term project. Seminar students will also receive a library use handbook and a self-guided tour brochure.

So equipped, students will be given a library assignment by the faculty advisor. A librarian will also be on hand at the presentation to pass out materials and answer questions. The new materials all have specific purposes.

The video covers four topics. Students will learn the fine art of formulating a research strategy, and of using the PALS online catalog. They will also gain familiarity with periodical indexes and come to recognize common library formats.

The purpose of the library use handbook is twofold. It will cover, in detail, the library services available to students, and it will offer a skills section reinforcing the information in the video.

The self-guided tour, an improved version of the current library map, should prove more helpful to freshmen, as well as others, by defining all the areas, activities and services within the library. - Mike Poma

PALS or the Card Catalog?

Date of Acquisition: *Location:*

Pre-1979..... Card Catalog
1979-1989..... Card Catalog and PALS
1989-Date..... PALS only

The complete Theology (BX-BL) and Reference collections are searchable on PALS. PALS does not list journals holdings.

LIBRARY SERVICES

Acquisitions

Library material is ordered through the Technical Services Department. Please supply all available bibliographic information when filling out order forms. Library policy requires that all orders be signed by Department Chairs.

If for any reason the material cannot be ordered, the request(s) will be returned to you with appropriate explanation. Notification will be given on your newly processed materials. Call BettyAnn Evans, 2220.

Computer Search Service

More than 300 computer databases are available, through Dialog and Wilsonline, to generate bibliographies tailored to your research needs. Call Chris LeBeau, 1757.

Faculty Check-Out

The faculty check-out period varies with the type of material, i.e. reference, periodicals, media, or books. Books are due at the end of the second semester.

A faculty ID or Library Access card will be requested at the check-out desk. In order for your student assistants to check out materials in your name, they will also need either your ID or Library Access card. Call Gerry Chase, 2218.

FAX Transmission

The Library's telefacsimile machine is available for rapid transmission of documents over the telephone. Long-distance charges are passed along to each department or individual, and local calls are free. The Library's FAX number, 280-2435, may be given out for incoming documents. To insure delivery, all transmissions must include the name, address, and number of both sender and receiver. Call Jo Browning, 2830.

Interlibrary Loan

Books and journal articles not available at any of the three Creighton Libraries can be obtained using ILL. The service is provided to faculty, staff, and students through the Reference Department.

Most materials arrive within ten working days, depending on their availability and geographic location. Out-of-state libraries sometimes charge a handling fee usually ranging from \$3 to \$6, and this charge is passed along to the requestor. Call Lynn Schneiderman, 2219.

Library Instruction

Both general orientations and specific, course-related class lectures are available to your students upon request. Handouts or bibliographies support the presentations. Call Mike Poma, 2298.

Media

Resources include audio and video tapes, software, filmstrips, kits, movies, records, slides and calculators, and may be checked out at the Media desk. Media hardware is for library use only.

Media may be purchased from departmental allocations, and may also be rented from other institutions. Rental service includes securing and confirming rentals, handling invoices, and arranging previews. Rental fees are billed to the department. Call Kathy D'Agosta, 2627.

Photocopy Service

The Library supports faculty research by providing free photocopies of materials housed in this Library. Call Jo Browning, 2705.

Reserve

The Library places on reserve any item, print or non-print, upon faculty request. This material may be the personal property of the instructor. To comply with copyright law, the Library can duplicate only one copy per title. At the end of the semester, copied items are returned to you.

Reserve periods are two hours, overnight, three days, or seven days. When requesting material for reserve, please allow 48 hours before informing your students. Call Gerry Chase, 2218.

Serial Lists

The Serials Department issues two lists each year to departments. The fall listing covers each department's standing orders. In the spring, each department receives a listing of its serials, by subject, held by the Library. Call LaVina Swanek, 2228.

Table of Contents

The Serials Department provides faculty with copies of tables of contents from any ten journals. Copies are made and sent to your office as frequently as the journal arrives. Call LaVina Swanek, 2228.

REINERT/ALUMNI LIBRARY DIRECTORY

The Reinert/Alumni Library's general number is 2705. The following is a list of specific services, contacts, and numbers:

Archives	Fr. Harrington.....	2746
Bibliographies.....	Mike Poma	2298
Circulation	Gerry Chase, Kathy D'Agosta, Janis Mace.....	2218
Classes and Tours.....	Mike Poma	2298
Collection Development.....	Lauralee Grabe.....	2216
Computer Searches	Chris LeBeau.....	1757
Director	Ray Means.....	2217
Director's Secretary	Jo Browning	2705
FAX Transmission	Jo Browning	2705
Government Publications	Russ Warzyn	2219
Interlibrary Loan	Lynn Schneiderman.....	2219
Media	Kathy D'Agosta	2627
Night Supervisor.....	Sinora Garrett.....	2705
Periodicals.....	LaVina Swanek, Terri Clark.....	2228
Photocopy Service.....	Jo Browning	2705
Policy Questions	Ray Means.....	2217
Reference	Mary Nash, Chris LeBeau, Mike Poma, Julia Waggoner, Russ Warzyn	2227
Reserves	Gerry Chase	2218
Seminar Room Reservations	Registrar's Office.....	2701
Standing Orders.....	LaVina Swanek.....	2228
Table of Contents.....	LaVina Swanek.....	2228
Technical Services	Lauralee Grabe.....	2216
-Acquisitions.....	BettyAnn Evans.....	2220
-Cataloging.....	Arnette Payne, Shirley Golden, Jeanette Hilton, Doris O'Neill	2216
Union Pacific Room Reservations	Jo Browning	2705

Please feel free to add this page to your campus phone directory.

At Your Leisure...

It is not necessary to leave campus in order to "escape" for a few hours with a good adventure story or mystery. In addition to supporting the curriculum, the Reinert/Alumni Library's collections provide access to leisure reading for faculty, students, and staff.

Popular titles, including science fiction, westerns, gothic romances, historical fiction, and mysteries are added to the Library's general collection and also to the paperback Browsing collection, which is located on the main floor. Selections of fiction and non-fiction popular books for the general collection are made by professional staff and are based on reviews from the *New York Times Book Review*, *Publishers Weekly*, *Library Journal*, and other reviewing media.

Suggestions from students, faculty, and staff are also taken into consideration. Annually the library staff also selects new paperbacks for the Browsing collection. These titles, primarily chosen from best-seller lists, cover a broad range of reader interests. Such purchases are considered supplementary and are charged to the Library's general book budget.
-Lauralee Grabe



Irish Times A'Comin'

Devotees of Irish news will soon be able to follow events more closely. The Library will be subscribing to the *Irish Times*, from Dublin, for three months during the fall semester (September to December). The subscription is intended primarily to supplement Dr. Bergquist's Irish literature course, but all are welcome to make use of the newspaper. It will be displayed with other newspapers in the Periodicals Department.

For Horses, Greeks and Others Bearing Gifts

Donated books provide much diversity to a library's collection and are considered an important part of collection development. Approximately four percent of the Reinert/Alumni Library's total annual acquisitions is comprised of gift materials. However, there can be "too much of a good thing" where libraries and large donations are concerned. Those hundreds of old "gems" and paperbacks that Uncle Charlie found in the basement can turn out to be a library's nightmare! Evaluating, verifying, and processing gift materials take valuable space and time. In many instances these items may duplicate titles already available in the Library or may not meet collection development guidelines.

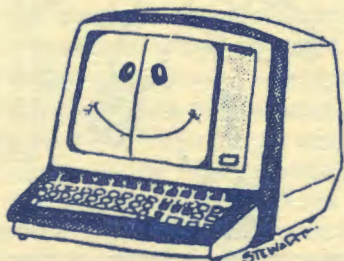
This, however, is not to detract from the good intentions of donors or to deny the value of gift books. Gifts are a cost-effective way to acquire useful materials. The Reinert/Alumni Library accepts materials from all donors with the understanding that there are no commitments as to final disposition of the materials, and

that they are not necessarily to be added to the collection. The same criteria used for the selection of all other materials is used in evaluating gift publications. In general, the following types of material are not added to the collection: materials not meeting collection development policy criteria, out-of-date publications lacking historical or research value, duplicate copies, materials in poor physical condition, and textbooks.

Gifts are acknowledged by the Library, but due to the changes in the tax law (Tax Reform Act of 1984, Section 155 of Division A) and in accordance with the *Statement on Appraisal of Gifts* by the Association of College and Research Libraries, the Reinert/Alumni Library does not appraise gifts. The appraisal of a gift to the Library for income tax purposes is the responsibility of the donor. Questions concerning gifts should be directed to Lauralee Grabe, Head of Technical Services, at 2216.

- Lauralee Grabe

Computer Search Corner



PsycLIT on CD-ROM

Psychology students will spring into their fall courses with the aid of a new compact disc product. *PsycLIT* is the CD-ROM component to *Psychological Abstracts*. This purchase is a joint venture on the part of the Psychology Department, the Dean's Office of the College of Arts and Sciences and the Library.

PsycLIT will enable the 133 psychology majors and others to scour the literature with much greater speed and flexibility than ever before. In the past, only a limited number of psychology students could access the online database, *PsycInfo*.

PsycLIT provides 340,000 article summaries from 1,400 journals since 1974. The system will be updated quarterly and will be stationed in the reference area.

- Chris LeBeau

Departments Tap Free Photocopies

When you hear figures like 504, 1,433, or 13, what comes to your mind first? Your check book balance, or maybe the number of students in your Friday afternoon class? WRONG! These numbers are just some of the department totals for number of photocopies of books or journals supplied free to departments by the Library. What began as a small service has mushroomed into a 10,000 page per year activity.


The "biggest user" award goes to the Political Science Department for 2,148 copies!!! Runner-up is the Management/Marketing/Systems Department with 1,433 copies. The "smallest user" award (five copies) is split between the Dental School and the Chemistry Department. Six departments requested no photocopies during the last year. To find out how the photocopy service works, see the section on "Photocopy Service" in the insert of this issue. To check your department's usage, call Jo Browning at 2705.

Guest Card Policy Changed

Please note that due to an increasing number of guest card holders and resulting losses, the Library Committee and administration have taken steps to reduce the number of non-University card holders. For further information, please call Gerry Chase at 2218, or Ray Means at 2217.

Newsletter of the Reinert/Alumni Library, Creighton University



 in the Library